



GOVERNMENT OF RAJASTHAN
Department of Disaster Management, Relief & Civil Defence
Food Building, Secretariat, Jaipur

No. F.3()DMRD/Estt/2019/

1821-29

Dated: 13.7.23

Notification

Applications on prescribed format are invited for hiring of eligible candidates for the following posts initially for a period of 12 months for centrally sponsored scheme mentioned against each below:-

S. No.	Name of the Scheme	Name of the post	No. of posts	Remuneration	Qualification	Experience
1.	Implementation of Sendai Frame for Disaster Risk Reduction	Sr. Consultant (Disaster Management)	01	1,00,000/- (one lakh) pm	<ul style="list-style-type: none">Master's Degree in any discipline (preferably in Disaster Management, Social Work, Sociology, Geography, Agriculture, Architecture, Engineering, Urban PlanningMaximum age limit will be 65 years.	<ul style="list-style-type: none">Candidate should have minimum experience of 10 years in the fields related to disaster Management — Post Qualification.Candidates having M. Phil. Degree in the relevant field are required to have minimum experience of 8 years.Candidates having Ph. D. Degree in the relevant field are required to have minimum experience of 5 years. <p>Candidates must also have reasonable experience in the field of preparation of Disaster Management Plans and Guidelines, or working in the area related to disaster management.</p>

S. No	Name of the Scheme	Name of the post	No. of posts	Remuneration	Qualification	Experience
1.	Strengthening of District Disaster Management Authorities (DDMAs) of Hazard Prone Districts out of the 115 identified backward districts	Consultant (Disaster Management) in districts of Jaisalmer, Sirohi & Barmer	03	70,000/- pm	<ul style="list-style-type: none"> Bachelor's Degree in any discipline (preferably in Disaster Management), Social Work, Sociology, Geography, Agriculture, Architecture, Engineering, Urban Planning. Maximum age limit will be 65 years. 	<ul style="list-style-type: none"> Candidate should have experience in the field related to Disaster Management or must have written Research Paper/ articles/ Publications.

Terms and conditions:-

- Candidate should have the requisite qualification and experience for the post applied.
- Candidate for the post of Consultant and Sr. Consultant should not be more than 65 years as on the last date of submission of application.
- Candidate should have a good moral character.
- Candidate shall have to fill a separate form for each post.
- Last date of receipt of application form for each category of post is **18-07-2023 before 6.00 pm.**
- The candidate should come for interview with the original documents dated **20-07-2023 at 11:00 am.**
Address - Room No. 7007, Food Building, Disaster Management, Relief & Civil Defence Department, Secretariat, Jaipur.
- Terms of contractual appointment shall be for a period of 12 months which will be extended upto 36 months from the date of start or completion of the project whichever is earlier.
- Attested photocopies of the following documents must be attached with the application form:-
 - Date of birth certificate (Matriculation certificate).
 - Marks certificate of all qualifying examinations.
 - Experience certificate.
 - Copy of Research paper/Articles/Publications, if any
- Application complete in all respect should be submitted in the office of Deputy Secretary, Department of Disaster Management, Relief, & Civil Defence, Secretariat, Room No. 7007, Food Building, Jaipur or sent in person, through registered post or sent email- relief-ri@nic.in
- Incomplete application shall be rejected without informing the reasons of rejection to the candidate.
- The Department of Disaster Management, Relief & Civil Defence has the sole right of cancellation the advertisement, rejection of any application, cancellation of candidature of any applicant without any notice.
- The selected candidates have to give an affidavit to the effect that they will not claim continuation regularization/absorption in the Department beyond the engagement time period.

Deliverables/Outcomes for the post of Sr. Consultant:-

कार्यालय का पता- खाद्य भवन, भू-तल, कमरा नं. 7007, शासन सचिवालय, जयपुर-302005, दूरभाष नं. 0141-2227084 फैक्स नं. 0141-2227230 ई-मेल आईडी relief-ri@nic.in

[Handwritten signature]

- i. Alignment of District Plans in accordance with the provisions of the Disaster Management Act, Sendai Framework and State Plan.
- ii. Coordinating of Mock Exercises at various locations in these districts.
- iii. Training of officials for capacity building for better preparedness and effective response measures.
- iv. Creation of awareness about Disaster Risk Management.
- v. Compiling and timely furnishing of data and information to SDMA on disaster aspects and Sendai Framework Monitoring indicators.
- vi. Improved coordination of the District Administration with Taluka and Panchayat level for effective preparedness, response and mitigation measures.
- vii. Help in setting up of the Disaster Data Base at the District level.
- viii. Assist the DDMA In identifying opportunities for mainstreaming Disaster Risk Reduction (DRR) in development programmes.
- ix. Any other task assigned by SDMA/ DDMA.

Precise Statement of Objectives: Suggest measures for integration of mitigation measures in the Development plans of the State.

Outline of the task to be carried out: In addition to the work pertaining to deliverables and outcomes of the Scheme, the following tasks are to be performed:

- a) Support the State Governments in taking measures for implementation of Sendai Framework for Disaster Risk Reduction and reporting on the Sendai Framework Monitoring Indicators.
- b) To develop coordination mechanism with the aim of implementing Sendai Framework at State and District levels.
- c) To ensure implementation of Programmes and Schemes of NDMA in the State.
- d) To help in capacity building and training activities carried out by NDMA.
- e) Liaison with the SDMAs, Department of Disaster Management, Relief & Civil Defence and other Government Departments dealing with Disaster Management.

Deliverables/ Outcomes for the post of Consultant:-

- i. Alignment of District Plans in accordance with the provisions of the Disaster Management Act, Sendai Framework and State Plan.
- ii. Coordinating of Mock Exercises at various locations in these districts.
- iii. Training officials for capacity building for better preparedness and effective response measures.
- iv. Creation of awareness about Disaster Risk Management.
- v. Compiling and timely furnishing of data and information to SDMA on disaster aspects and Sendai Framework Monitoring indicators.
- vi. Improved coordination of the District Administration with Taluka and Panchayat level for effective preparedness, response and mitigation measures.
- vii. Help in setting up of the Disaster Data Base at the District level.
- viii. Assist the DDMA in identifying opportunities for mainstreaming Disaster Risk Reduction (ORR) in development programmes.
- ix. Any other task assigned by SDMA/ DDMA.

Precise Statement of Objectives: To provide technical assistance for Disaster Risk Management as per Sendai Framework/ State Plan and suggest measures for integration of mitigation measures in the development plans of District Administration.

Outline of the tasks to be carried out: In addition to the work pertaining to deliverables and outcomes of the Scheme, the following tasks are to be performed:

- a) Support the District Administration in taking measures for implementation of Sendai Framework for Disaster Risk Reduction.





- b) To develop coordination mechanism with the aim of implementing Sendai Framework at District level,
- c) To help in capacity building and training activities carried out by NDMA.
- d) To facilitate creation of awareness about Disaster Risk Management.

For any enquiry and clarification please contact 0141-2227985 Department of Disaster Management, Relief & Civil Defence.

(P.C. Kishan)

Secretary to the Government,

Copy to the:-

- 1. DS to CS, Government of Rajasthan, Jaipur
- 2. Addl. Chief Secretary, Finance Department, Government of Rajasthan, Jaipur
- 3. Principal Secretary, DOP, Government of Rajasthan, Jaipur
- 4. Divisional Commissioner Jodhpur and Bharatpur
- 5. Collector, Jaisalmer, Sirohi & Barmer.
- 6. Commissioner, DIPR, Government of Rajasthan, Jaipur
- 7. JS/FA/OSD-I&II/AS, DMR&CD, Government of Rajasthan, Jaipur
- 8. Programmer, DMR&CD for uploading the notification in the departmental website and RTPP Portal
- 9. Guard File

Dy. Secretary to Government



**Application form for the post of Sr. Consultant and Consultant in the
Department of Disaster Management, Relief & Civil Defence**

Application for the post of (State/ District)

Advertisement Notice No.: Dated:

Paste recent
passport size
duly attested
photo

1. Post applied for..... District.....
2. Name of the applicant (in capital letters).....
3. Father/Mothers/Spouse name:.....
4. Sex: Male/ Female.....
5. Permanent Residential Address:.....
6. Present Address:.....
7. Contact/ Mobile Number:..... Email:.....
8. Date of Birth (as per Matriculation Certificate).....
9. Age as on last date of submission of application.....Years..... Months..... Days.....
10. (a) Educational Qualification (matriculate onwards)

Exam	Year	Board/institution	Total Marks	marks obtained	Percentage (%) of marks	Remarks

(b) Experience

Post held	Organisation/Govt./PSU	Period from.....to.....	Nature of assignment

कार्यालय का पता- खाद्य भवन, भू-तल, कमरा नं. 7007, शासन सचिवालय, जयपुर-302005, दूरभाष नं. 0141-2227084 फैक्स नं. 0141-2227230 ई-मेल आईडी relief-ri@nir.in

11. Brief description of the expedience/ knowledge in the relevant field.

12. Documents attached.

1.....2.....3.....
4.....5.....6.....

Signature of the Applicant

Date:.....

Place:.....

DECLARATION:

I.....S/o,D/o,W/o,.....
R/o..... Tehsil..... District.....do
hereby solemnly affirm and declare that the entries made herein above in the application form are true and correct to the best of my knowledge and belief and nothing has been concealed therein. I undertake that if any misrepresentation of facts or concealment of any information in the above application is found at any stage, my candidature/selection shall be liable to be cancelled without giving any notice to me.

I, further declare that I have carefully read the description of the post, qualification, and other terms and conditions and have no objection/reservations in this regard.

Signature of the Applicant